

**DRAFT – Published in accordance with Governor Kay Ivey’s Proclamations Dated
March 18, 2020 and April 2, 2020**

**Minutes of the remote meeting of the Mobile Housing Board
Held on April 14, 2020 at 10:00 A.M. (Telephonically)**

Chairman Hill called the meeting to order at 10:00 A.M. A roll call for the purpose of establishing a quorum was call and all members of the Board of Commissioners were present. In addition to the members of the Board of Commissioner the following staff members were present: Michael Pierce, Kathi Bryant, Casey Dickerson, Elicia Brown and Marie Mhoon. In addition to the staff Jeff Bennett, Contract Interim CFO, Magdalene Skretta (HCV Contractor) and Carol Bradley, resident.

The published agenda was adopted and presented as follows:

**MOBILE HOUSING BOARD
BOARD OF COMMISSIONERS REGULAR MEETING
REMOTE (TELEPHONE) MEETING PURSUANT TO
GOVERNOR KAY IVEY’S PROCLAMATIONS
DATED MARCH 18, 2020 AND APRIL 2, 2020**

**REVISED AGENDA
APRIL 14, 2020 10:00 A.M.**

Participant and Public

Call-in number:

515-603-3163

Passcode: 956108#

Rev. Bobby Brown, Pastor
of Bethel AME Church

MEMBERS OF THE PUBLIC: IF YOU EXPERIENCE ANY DIFFICULTY CALLING IN OR PARTICIPATING IN THE MEETING CALL THE FOLLOWING NUMBER:

251-709-8335

RAYMOND BELL, COUNSEL TO THE MOBILE HOUSING BOARD

THE INVOCATION

PLEDGE OF ALLEGIANCE

1. CONSIDERATION FOR THE APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF COMMISSIONERS HELD ON MARCH 10, 2020.
2. CONSIDERATION FOR THE APPROVAL OF THE MINUTES OF THE SPECIAL CALLED MEETING OF THE BOARD OF COMMISSIONERS HELD ON MARCH 26, 2020.
3. **RESOLUTION NO. 20-16. ADMISSIONS AND CONTINUED OCCUPANCY PLAN.**
TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO REVISE AND UPDATE THE ADMISSIONS AND CONTINUED OCCUPANCY PLAN (“ACOP”) FOR ITS LOW-INCOME PUBLIC HOUSING (“LIPH”) PROGRAMS.
4. **RESOLUTION NO. 20-17. HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN.**
TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO ADOPT AND AMEND ITS HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN, AND UPON REQUEST, SUBMIT TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”), AND OTHER RELATED MATTERS.
5. **RESOLUTION NO. 20-18. 2020 AGENCY PLAN AND 5-YEAR PHA PLAN.**
TO CONSIDER AND ACT UPON A RESOLUTION THAT WILL APPROVE THE MOBILE HOUSING BOARD (“MHB”) 2020 ANNUAL PLAN AND 5-YEAR PHA PLAN AND AUTHORIZE THE MOBILE HOUSING BOARD TO SUBMIT THESE DOCUMENTS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”), AND OTHER RELATED MATTERS.
6. **RESOLUTION NO. 20-19. CIVIL RIGHTS CERTIFICATION.**
TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE MOBILE HOUSING BOARD (“MHB”) TO EXECUTE THE ANNUAL CERTIFICATION AND BOARD RESOLUTION FOR THE CIVIL RIGHTS CERTIFICATION WHICH IS PART OF THE 5-YEAR PHA PLAN TO BE SUBMITTED TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) FOR THE MOBILE HOUSING BOARD, AND OTHER RELATED MATTERS.
7. CONSIDERATION OF ANY OTHER BUSINESS, WHICH MAY LEGALLY COME BEFORE THE BOARD.
8. ADJOURNMENT

MEMBERS OF THE PUBLIC: IF YOU EXPERIENCE ANY DIFFICULTY CALLING IN OR PARTICIPATING IN THE MEETING CALL THE FOLLOWING NUMBER:

RAYMOND BELL, COUNSEL TO THE MOBILE HOUSING BOARD

ACTIONS BY THE BOARD

THE INVOCATION – Commissioner Gant gave the invocation.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by the Chair.

1. CONSIDERATION FOR THE APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF COMMISSIONERS HELD ON MARCH 10, 2020.

The Chair requested any amendments or corrections. None being made the Chair called for the question.

The Motion was made by Commissioner Fair and seconded by Commissioner Swann. A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	
Gant	

2. CONSIDERATION FOR THE APPROVAL OF THE MINUTES OF THE SPECIAL CALLED MEETING OF THE BOARD OF COMMISSIONERS HELD ON MARCH 26, 2020.

The Chair requested any amendments or corrections. None being made the Chair called for the question.

The Motion was made by Commissioner Swann and seconded by Commissioner Fair. A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	
Gant	

3. **RESOLUTION NO. 20-16. ADMISSIONS AND CONTINUED OCCUPANCY PLAN.**
TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO REVISE AND UPDATE THE ADMISSIONS AND CONTINUED OCCUPANCY PLAN (“ACOP”) FOR ITS LOW-INCOME PUBLIC HOUSING (“LIPH”) PROGRAMS.

A Motion for favorable consideration was made by Commissioner Fair and seconded by Commissioner Swann.

Attorney Bell gave a summary of the proposed revisions and updates to the plan. The Chair called for any questions, comments or concerns. None being made the Chair called for the question.

A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	
Gant	

4. RESOLUTION NO. 20-17. HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN.

TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO ADOPT AND AMEND ITS HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN, AND UPON REQUEST, SUBMIT TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”), AND OTHER RELATED MATTERS.

A Motion for favorable consideration was made by Commissioner Fenderson and seconded by Commissioner Swann.

Attorney Bell gave a summary of the proposed revisions and updates to the plan. The Chair called for any questions, comments or concerns. None being made the Chair called for the question.

A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	
Gant	

5. RESOLUTION NO. 20-18. 2020 AGENCY PLAN AND 5-YEAR PHA PLAN.

TO CONSIDER AND ACT UPON A RESOLUTION THAT WILL APPROVE THE MOBILE HOUSING BOARD (“MHB”) 2020 ANNUAL PLAN AND 5-YEAR PHA PLAN AND AUTHORIZE THE MOBILE HOUSING BOARD TO SUBMIT THESE DOCUMENTS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”), AND OTHER RELATED MATTERS.

A Motion for favorable consideration was made by Commissioner Fair and seconded by Commissioner Swann.

Attorney Bell gave a summary of the proposed revisions and updates to the plan. The Chair called for any questions, comments or concerns. None being made the Chair called for the question.

A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	
Gant	

6. RESOLUTION NO. 20-19. CIVIL RIGHTS CERTIFICATION.

TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE MOBILE HOUSING BOARD (“MHB”) TO EXECUTE THE ANNUAL CERTIFICATION AND BOARD RESOLUTION FOR THE CIVIL RIGHTS CERTIFICATION WHICH IS PART OF THE 5-YEAR PHA PLAN TO BE SUBMITTED TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) FOR THE MOBILE HOUSING BOARD, AND OTHER RELATED MATTERS.

A Motion for favorable consideration was made by Commissioner Fenderson and seconded by Commissioner Fair.

Attorney Bell gave a summary of the proposed revisions and updates to the plan. The Chair called for any questions, comments or concerns. None being made the Chair called for the question.

A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	
Gant	

7. CONSIDERATION OF ANY OTHER BUSINESS, WHICH MAY LEGALLY COME BEFORE THE BOARD.

No other business came before the Board.

8. ADJOURNMENT

A motion to adjourn was made by commissioner Swann and seconded by commissioner fair.

A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	
Gant	

The meeting was adjourned at 10:35 A.M.

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